

Maui County Council on Aging

CAMERON CENTER • 95 MAHALANI STREET, ROOM 20 • WAILUKU, HI 96793 • PHONE (808) 270-7755 • FAX (808) 270-7935

COUNCIL ON AGING (COA)
Annual Year-End Lunch
February 11, 2020
12:30 p.m.
J. Walter Cameron Center
95 Mahalani Street
Wailuku, HI 96793

Call to Order: 12:38 p.m.

Introductions

Members Present: Lois Prey (Chair), Doreen Forsberg (Vice Chair), Mei Lani Aki, Hannah Werth, Brian Hauser, Debra Cabebe, Councilmember Yuki Lei Sugimura and Edward Romson

Members Excused: Judith Mikami, Katherine Smith, Kathleen Harrowby, Susan Lussier

Members Absent: Miguel Morales, Vivian Lindsey, Leonardo Sequeira

Guests Present: None

County Staff Present: Vicki Belluomini (Office on Aging), Kevin Dusenbury (Office on Aging), Sharon Nobriga (Office on Aging), Claudette Medeiros (Office on Aging), Sanya Lucas (Office on Aging) and Stephanie Chen (Corporation Counsel)

Topic/Agenda	Discussion	Action
Item		
Call to Order	1. Chair Prey called the meeting to order at 12:38 p.m.	
Oral Roll Call	Introduction of Council on Aging Members and County Staff Present	
Review/Approve Minutes	3. Members reviewed the December 3, 2019 meeting minutes.	Councilmember Sugimura moved to approve the minutes; Councilmember Aki seconded. Motion carried unanimously.
Public Testimony on Agenda Items	4. None	
County of Maui Travel Policy	Vicki Belluomini, Aging & Disability Program Specialist II with Maui County Office on Aging (MCOA), shared the new County of Maui Travel Policy and how it applies to the	



Maui County Council on Aging
CAMERON CENTER • 95 MAHALANI STREET, ROOM 20 • WAILUKU, HI 96793 • PHONE (808) 270-7755 • FAX (808) 270-7935

council. The Policy applies to Council on Aging members just as it does to employees; All travel must be to/from the meetings and be paid with the Division PCard; If a COA member who travels from another island wants to combine travel to a COA meeting with personal travel, the COA member must pay for the trip, turn in receipts within 60 days, and be reimbursed; All original receipts for rental cars must be sent to the Division immediately after travel—this is necessary because the Division must submit the receipts with PCard documentation; Mileage can be paid for members to/from their homes—all mileage must be documented on the form provided and turned in within 60 days of travel (in the past some members have submitted mileage reimbursement for several months; however, the County Policy is clear that requests for mileage reimbursement must be made in a timely manner). The ONE exception to the 60-day submittal for receipts is for the June meeting; receipts for the June meeting must be submitted by June 30 th in order to close out the fiscal year. Please understand that MCOA must follow the County Policy and we must ensure that Council on Aging members do so as well. Purpose of the Council on Aging and discussion regarding COA	CHINIERON CENTER	- 35 MINIMUM STREET, ROOM 20 - WHILERO, III 50750 - ITIONE (000) 270-77	00 1111 (000) 27 0 7300
meetings and be paid with the Division PCard; If a COA member who travels from another island wants to combine travel to a COA meeting with personal travel, the COA member must pay for the trip, turn in receipts within 60 days, and be reimbursed; All original receipts for rental cars must be sent to the Division immediately after travel—this is necessary because the Division must submit the receipts with PCard documentation; Mileage can be paid for members to/from their homes—all mileage must be documented on the form provided and turned in within 60 days of travel (in the past some members have submitted mileage reimbursement for several months; however, the County Policy is clear that requests for mileage reimbursement must be made in a timely manner). The ONE exception to the 60-day submittal for receipts is for the June meeting; receipts for the June meeting must be submitted by June 30 th in order to close out the fiscal year. Please understand that MCOA must follow the County Policy and we must ensure that Council on Aging members do so as well. Purpose of the Council on Aging and discussion 5. Deferred		council. The Policy applies to Council on Aging members	
member who travels from another island wants to combine travel to a COA meeting with personal travel, the COA member must pay for the trip, turn in receipts within 60 days, and be reimbursed; All original receipts for rental cars must be sent to the Division immediately after travel—this is necessary because the Division must submit the receipts with PCard documentation; Mileage can be paid for members to/from their homes—all mileage must be documented on the form provided and turned in within 60 days of travel (in the past some members have submitted mileage reimbursement for several months; however, the County Policy is clear that requests for mileage reimbursement must be made in a timely manner). The ONE exception to the 60-day submittal for receipts is for the June meeting; receipts for the June meeting must be submitted by June 30 th in order to close out the fiscal year. Please understand that MCOA must follow the County Policy and we must ensure that Council on Aging members do so as well. Purpose of the Council on Aging and discussion 5. Deferred		just as it does to employees; All travel must be to/from the	
travel to a COA meeting with personal travel, the COA member must pay for the trip, turn in receipts within 60 days, and be reimbursed; All original receipts for rental cars must be sent to the Division immediately after travel—this is necessary because the Division must submit the receipts with PCard documentation; Mileage can be paid for members to/from their homes—all mileage must be documented on the form provided and turned in within 60 days of travel (in the past some members have submitted mileage reimbursement for several months; however, the County Policy is clear that requests for mileage reimbursement must be made in a timely manner). The ONE exception to the 60-day submittal for receipts is for the June meeting; receipts for the June meeting must be submitted by June 30 th in order to close out the fiscal year. Please understand that MCOA must follow the County Policy and we must ensure that Council on Aging members do so as well. Purpose of the Council on Aging and discussion 5. Deferred		meetings and be paid with the Division PCard; If a COA	
member must pay for the trip, turn in receipts within 60 days, and be reimbursed; All original receipts for rental cars must be sent to the Division immediately after travel—this is necessary because the Division must submit the receipts with PCard documentation; Mileage can be paid for members to/from their homes—all mileage must be documented on the form provided and turned in within 60 days of travel (in the past some members have submitted mileage reimbursement for several months; however, the County Policy is clear that requests for mileage reimbursement must be made in a timely manner). The ONE exception to the 60-day submittal for receipts is for the June meeting; receipts for the June meeting must be submitted by June 30 th in order to close out the fiscal year. Please understand that MCOA must follow the County Policy and we must ensure that Council on Aging members do so as well. Purpose of the Council on Aging members do so as well. 5. Deferred		member who travels from another island wants to combine	
and be reimbursed; All original receipts for rental cars must be sent to the Division immediately after travel—this is necessary because the Division must submit the receipts with PCard documentation; Mileage can be paid for members to/from their homes—all mileage must be documented on the form provided and turned in within 60 days of travel (in the past some members have submitted mileage reimbursement for several months; however, the County Policy is clear that requests for mileage reimbursement must be made in a timely manner). The ONE exception to the 60-day submittal for receipts is for the June meeting; receipts for the June meeting must be submitted by June 30 th in order to close out the fiscal year. Please understand that MCOA must follow the County Policy and we must ensure that Council on Aging members do so as well. Purpose of the Council on Aging and discussion 5. Deferred		travel to a COA meeting with personal travel, the COA	
be sent to the Division immediately after travel—this is necessary because the Division must submit the receipts with PCard documentation; Mileage can be paid for members to/from their homes—all mileage must be documented on the form provided and turned in within 60 days of travel (in the past some members have submitted mileage reimbursement for several months; however, the County Policy is clear that requests for mileage reimbursement must be made in a timely manner). The ONE exception to the 60-day submittal for receipts is for the June meeting; receipts for the June meeting must be submitted by June 30 th in order to close out the fiscal year. Please understand that MCOA must follow the County Policy and we must ensure that Council on Aging members do so as well. Purpose of the Council on Aging and discussion 5. Deferred		member must pay for the trip, turn in receipts within 60 days,	
necessary because the Division must submit the receipts with PCard documentation; Mileage can be paid for members to/from their homes—all mileage must be documented on the form provided and turned in within 60 days of travel (in the past some members have submitted mileage reimbursement for several months; however, the County Policy is clear that requests for mileage reimbursement must be made in a timely manner). The ONE exception to the 60-day submittal for receipts is for the June meeting; receipts for the June meeting must be submitted by June 30 th in order to close out the fiscal year. Please understand that MCOA must follow the County Policy and we must ensure that Council on Aging members do so as well. Purpose of the Council on Aging and discussion 5. Deferred		and be reimbursed; All original receipts for rental cars must	
PCard documentation; Mileage can be paid for members to/from their homes—all mileage must be documented on the form provided and turned in within 60 days of travel (in the past some members have submitted mileage reimbursement for several months; however, the County Policy is clear that requests for mileage reimbursement must be made in a timely manner). The ONE exception to the 60-day submittal for receipts is for the June meeting; receipts for the June meeting must be submitted by June 30 th in order to close out the fiscal year. Please understand that MCOA must follow the County Policy and we must ensure that Council on Aging members do so as well. 5. Deferred		be sent to the Division immediately after travel—this is	
to/from their homes—all mileage must be documented on the form provided and turned in within 60 days of travel (in the past some members have submitted mileage reimbursement for several months; however, the County Policy is clear that requests for mileage reimbursement must be made in a timely manner). The ONE exception to the 60-day submittal for receipts is for the June meeting; receipts for the June meeting must be submitted by June 30 th in order to close out the fiscal year. Please understand that MCOA must follow the County Policy and we must ensure that Council on Aging members do so as well. Purpose of the Council on Aging and discussion 5. Deferred		necessary because the Division must submit the receipts with	
form provided and turned in within 60 days of travel (in the past some members have submitted mileage reimbursement for several months; however, the County Policy is clear that requests for mileage reimbursement must be made in a timely manner). The ONE exception to the 60-day submittal for receipts is for the June meeting; receipts for the June meeting must be submitted by June 30 th in order to close out the fiscal year. Please understand that MCOA must follow the County Policy and we must ensure that Council on Aging members do so as well. Purpose of the Council on Aging and discussion 5. Deferred		PCard documentation; Mileage can be paid for members	
past some members have submitted mileage reimbursement for several months; however, the County Policy is clear that requests for mileage reimbursement must be made in a timely manner). The ONE exception to the 60-day submittal for receipts is for the June meeting; receipts for the June meeting must be submitted by June 30 th in order to close out the fiscal year. Please understand that MCOA must follow the County Policy and we must ensure that Council on Aging members do so as well. 5. Deferred		to/from their homes—all mileage must be documented on the	
for several months; however, the County Policy is clear that requests for mileage reimbursement must be made in a timely manner). The ONE exception to the 60-day submittal for receipts is for the June meeting; receipts for the June meeting must be submitted by June 30 th in order to close out the fiscal year. Please understand that MCOA must follow the County Policy and we must ensure that Council on Aging members do so as well. Purpose of the Council on Aging and discussion 5. Deferred		form provided and turned in within 60 days of travel (in the	
requests for mileage reimbursement must be made in a timely manner). The ONE exception to the 60-day submittal for receipts is for the June meeting; receipts for the June meeting must be submitted by June 30 th in order to close out the fiscal year. Please understand that MCOA must follow the County Policy and we must ensure that Council on Aging members do so as well. Purpose of the Council on Aging and discussion 5. Deferred		past some members have submitted mileage reimbursement	
manner). The ONE exception to the 60-day submittal for receipts is for the June meeting; receipts for the June meeting must be submitted by June 30 th in order to close out the fiscal year. Please understand that MCOA must follow the County Policy and we must ensure that Council on Aging members do so as well. Purpose of the Council on Aging and discussion 5. Deferred		for several months; however, the County Policy is clear that	
receipts is for the June meeting; receipts for the June meeting must be submitted by June 30 th in order to close out the fiscal year. Please understand that MCOA must follow the County Policy and we must ensure that Council on Aging members do so as well. Purpose of the Council on Aging and discussion 5. Deferred		requests for mileage reimbursement must be made in a timely	
must be submitted by June 30 th in order to close out the fiscal year. Please understand that MCOA must follow the County Policy and we must ensure that Council on Aging members do so as well. Purpose of the Council on Aging and discussion 5. Deferred		manner). The ONE exception to the 60-day submittal for	
year. Please understand that MCOA must follow the County Policy and we must ensure that Council on Aging members do so as well. Purpose of the Council on Aging and discussion 5. Deferred		receipts is for the June meeting; receipts for the June meeting	
Policy and we must ensure that Council on Aging members do so as well. Purpose of the Council on Aging and discussion Policy and we must ensure that Council on Aging members do so as well. 5. Deferred		must be submitted by June 30 th in order to close out the fiscal	
so as well. Purpose of the Council on Aging and discussion So as well. 5. Deferred		year. Please understand that MCOA must follow the County	
Purpose of the Council on Aging and discussion 5. Deferred		Policy and we must ensure that Council on Aging members do	
Council on Aging and discussion		so as well.	
and discussion	Purpose of the	5. Deferred	
	Council on Aging		
regarding COA	and discussion		
	regarding COA		
Orientation	Orientation		



Maui County Council on Aging

CAMERON CENTER • 95 MAHALANI STREET, ROOM 20 • WAILUKU, HI 96793 • PHONE (808) 270-7755 • FAX (808) 270-7935

Regional/Area **Reports** Reports a. Molokai: Vicki Belluomini read the Molokai report from Councilmember Judith Mikami who was unable to attend the meeting. Rural Health Association helping to sponsor 2nd opioid focus group session, facilitated by DOH, UH JABSOM, and Hawaii State Rural Health Association. Will be held on March 11th as a follow-up to first focus group that included representation from many agencies, DOE, DOH, parents, caregivers, medical and social services to discuss the dangers of substance abuse. The follow-up will include sharing a statewide report on the focus groups held and common themes and next steps. There will be a forum with Jane Burigsby from Social Security Administration in April to be held on the west end of Molokai to accommodate the outlying areas. She will provide updates and answer questions as well as meet with those who have enrollment issues. Debra Mapel from Molokai's MCOA office is kept extremely busy. She had a Hui Ko'o Pu (Molokai Aging Network) meeting on January 15, 2020. Speakers included the Alzheimer's Association (Christine Spencer); VA Pacific Island Maui (Julie Patry, LCSW) who visits Molokai regularly alternating between the outpatient clinic up at Molokai General Hospital and the VA center located by the wharf outside of town; United Health Care (Ginger LaVoie); and an update from Debra for MCOA. Next meeting will be held in March. There is an increase of people, kupuna and caregivers alike, who are looking for respite care and even residential housing for kupuna. There are only 2 foster care homes that accommodate only 4 patients. There is discussion going on at churches, in our rural health group, and just in general. With the percentage of the seniors increasing, Molokai's infrastructure does not address all levels of care for kupuna and others in need. Our next rural health meeting will be on Feb. 20th. b. No other reports submitted. Maui County General Program Updates Office On Aging a. Kevin Dusenbury Jr, Aging & Disability Program Specialist I with MCOA shared two reports with the Council: The Summary of Year to Date Services; and the Federal Fiscal Year 2018 & 2019 Highlights from the Two-Year Comparison Report (attached). Each year MCOA provides a State Performance Report required by the Federal Administration for Community Living as the official means by which State Units and Area Agencies on Aging report annual service delivery, utilization and spending. In Federal Fiscal Year 2019, MCOA reached 29,812

individuals which is an increase of approximately 12,000 people



Maui County Council on Aging

CAMERON CENTER • 95 MAHALANI STREET, ROOM 20 • WAILUKU, HI 96793 • PHONE (808) 270-7755 • FAX (808) 270-7935

from the previous year. This increase is due partly to MCOA's improvements in data collection. 66% of participants receiving home and community based services were female. This statistic is logical as women typically live longer than men. There was a 4.7% increase in the number of participants served with 3 or more Activities of Daily Living deficits thereby providing an indication that program recipients seem to be getting older and slowly declining. There was a 106% increase in total registered participants from FFY 2018. The oldest participant served by MCOA in FFY 2019 was 105. The average home and community based services participant age was 81. 35% of participants resided alone. It was also reported that participants receiving personal care and homemaker services decreased even though the number of people authorized for these services increased. This trend is largely attributed to provider staffing shortages. Services with increases in delivery in FFY 2019 were home delivered meals. case management and adult day care. The number of persons serviced by adult day care also increased due to providers' ability to accommodate the increase in need. In the first quarter of FFY 2020 when compared to FFY 2019 for the same time period, every service MCOA provided has increased. James Mariano, Aging & Disability Program Specialist II with MCOA reported on the Home Modification Initiative with Habitat for Humanity to provide minor home modifications. The first year of this grant will begin modestly with a plan to help 4 low-income elderly homeowners with an identified need get home modification/repair in order to remain safely at home. James reported he will be meeting with Habitat for Humanity and will have a more detailed report in the April meeting. James handed out The Maui News article Costs for Maui County seniors high (attached). Claudette Medeiros, Aging & Disability Program Specialist I with MCOA gave an update on MCOA's Enhance®Fitness Program. Twelve sites remain active. MCOA is in the process of signing a site agreement for a thirteenth site. There are currently 15 classes scheduled each week. EF has 18 instructors, 7 of which were trained last month. The new instructors will receive supervision prior to independently teaching classes. There are currently no instructors for Lanai and Molokai. Lanai has a current class, and EF instructors who live on Maui are rotating to cover the Lanai classes three days a week. The Molokai community wants a class, but there currently are no qualified instructors to serve the island. MCOA is hoping to identify a qualified individual willing to be trained in the model in order to implement EF on Molokai. MCOA is working with the County Parks Department and Hale Mahaolu to investigate the possibility of opening a couple more sites on Maui. There are currently 365 active participants and over



Maui County Council on Aging
CAMERON CENTER • 95 MAHALANI STREET, ROOM 20 • WAILUKU, HI 96793 • PHONE (808) 270-7755 • FAX (808) 270-7935

CAMERON CENTER •	95 MAHALANI STREET, ROOM 20 • WAILUKU, HI 96793 • PHONE (808) 270-77	55 • FAX (808) 270-7935
CAMERON CENTER •	105 people on our waitlists. There are only three sites with no waitlists—Kihei, Lahaina and Lanai. MCOA has plans to start a new class at the Binhi At Ani very soon, and wishes to thank Debbie Cabebe for making that recommendation a few months ago. Waitlist Report-Deferred. MCOA Summary of Current and Proposed Initiatives-Deferred. b. Vicki Belluomini presented the Legislative Updates: Briefly talked about how the Elder Justice Coalition came about and the current bills that came out of it; Current Bills of Interest regarding Elder Crime (HB1874/SB2334-Lowers the age of crimes against seniors to 60 years old regardless of the perpetrator's knowledge of the victim's age); Healthy Aging Partnership (HB1866/SB2335-Appropriates funds for the healthy aging partnership program to further the program's role in improving the health and well-being of Hawaii's Kupuna); Kupuna Caregiver Funding (HB1867/SB2342-Amends the total amount of hours per week an individual must be employed to be qualified caregiver under the program from 30 to 20; appropriates funds for the proper implementation of the program. Consensus of the AAA Directors is that services will largely be targeted to caregivers working more hours); Notification of Long Term Care Insurance Coverage Cancellation (HB1870 HD1/SB2336-requires the 30-day lapse or termination notices for LTC policies to be sent by certified c. Outstanding Older Americans Nominations and Judging: Vicki Belluomini Handed out the nomination forms (attached) and asked for volunteers to remain after the April meeting (or meet prior to the COA meeting) to select winners from the nominees. Councilmembers Ed Romson, Doreen Forsberg and Mei Lani Aki volunteered. d. Vicki Belluomini gave an MCOA staffing update: Alida Murray retired in December 2019; Sanya Lucas joined MCOA as	55 • FAX (808) 270-7935
	 c. Outstanding Older Americans Nominations and Judging: Vicki Belluomini Handed out the nomination forms (attached) and asked for volunteers to remain after the April meeting (or meet prior to the COA meeting) to select winners from the nominees. Councilmembers Ed Romson, Doreen Forsberg and Mei Lani Aki volunteered. d. Vicki Belluomini gave an MCOA staffing update: Alida Murray retired in December 2019; Sanya Lucas joined MCOA as an emergency hire on January 23, 2020 and will remain in the position of ADSSV as Program Manager of the Access and Assistance Branch of the Division throughout the recruiting and hiring process; Interviews are currently underway for another 	
Upcoming Events	ADSS I position; and Secretary interviews will occur later in February. 8. Events and Information	
and other information	a. Outstanding Older Americans Luncheon on May 7, 2020.	
	b. Chair Prey announced that 6 council member terms end in March 2020; Doreen Forsberg, Kathleen Harrowby, Vivian	



Maui County Council on Aging
CAMERON CENTER • 95 MAHALANI STREET, ROOM 20 • WAILUKU, HI 96793 • PHONE (808) 270-7755 • FAX (808) 270-7935

CHINIDION CLIVILIA	00.	WHILE HAR WILLIE (000) 270-77	1111 (000) 21 0 1000
		Lindsey, Susan Lussier, Miguel Morales and Hannah Werth.	
		MCOA to follow-up on this issue.	
Agenda Items for	9.	Choose a new Vice Chair for the Council as Doreen Forsberg's	
Future Meetings		term is over in March.	
Next Meeting Date	10.	April 14, 2020 at 12:30pm at the J. Walter Cameron Center	
Adjournment	11.	1:40 p.m.	Chair Prey adjourned
			the meeting. Motion
			carried unanimously.
			_